

This privacy policy describes how Lico Resources Pte Ltd (“We”, “we”, or “Lico Resources”) collect and use personal information about visitors to its website www.licoresources.com.

By submitting your personal information to Lico Resources’ website, you consent to the use of Your Data in accordance with Lico Resources’ Privacy Policy.

Your Data

“Your Data” means any information about you which is personally identifiable. It includes your name, address, telephone number, email address, financial details, employers’ details, comments, personal descriptions, photos and other information from which you can be identified and which you may disclose to Lico Resources or otherwise via the Websites at any time.

When does Lico Resources collect Your Data?

Lico Resources collect Your Data from you when you:

- a) fill in a contact form to enquire about services from Lico Resources;
- b) applying job or submit your Curriculum Vitae (“CV”) to Lico Resources via the Websites or direct to Lico Resources’ email account;
- c) sign up to our Job Alerts;
- d) disclose Your Data to Lico Resources by telephone, email directly to Lico Resources employees and agents at any other point.

How does Lico Resources use Your Data?

Lico Resources uses Your Data to:

- a) provide services to you;
- b) provide you with information regarding employment opportunities and career-related information. When you sign up to our Job Alerts, submitting your job application to us or uploading your CV via our Websites, you have consented to Lico Resources to send you informational and marketing materials regarding our services, including employment opportunities, by email, telephone, SMS or other electronic messages. You may unsubscribe this service by sending an email stating you no longer wish to receive such communications from Lico Resources (see our contact details below and under Contact Us on the Websites);
- c) monitor, develop and improve Lico Resources’ services and Websites;
- d) process and deal with any request or enquiries made by you.

Will Lico Resources disclose Your Data to third parties?

Under limited and certain circumstances, Lico Resources may disclose Your Data to third-parties. The disclosure to third parties would occur in the following circumstances:

- a) We may disclose Your Data to our clients where appropriate and necessary for the provision of recruitment services;
- b) We may disclose Your Data to regulatory bodies or law enforcement authorities, if they require us to do so;

- c) If Lico Resources merges with or is acquired by another business, we may share Your Data may be transferred to such new company. If this happens, you will be informed about such change should it occur;
- d) Lico Resources will not provide Your Data to any third party other than in the circumstances outlined in the paragraphs above, or unless Lico Resources is required to do so by law or competent authority.

Other links

Please be aware that the Websites may link to other web sites that may be accessed by you through the Websites. Lico Resources is not responsible for the data policies, content or security of these linked web sites.

Changes to this Privacy Policy

Lico Resources may amend this Privacy Policy from time to time. We will update our revision number for every change is made. You will be able to find the revision number at the bottom left of the page. We suggest you visit our website regularly to keep up to date with any changes.

Contacting Lico Resources

If you have any queries, comments or complaint on any privacy issue, you can contact our data protection officer at:

Data Protection Officer
#08-19 Paya Lebar Square
60 Paya Lebar Road
Singapore 409051
Tel: 6493 2981
Email: sze.lee@licoresources.com